

RECITAL VOLUNTEER INFORMATION

Class Parent Volunteers: Each show we will require 2-4 parents per class (depending on how many students are in each dance) these parents are there to watch over the children and help them with any costume/hair changes if necessary. We will also require assistance with washroom visits, opening snacks etc. You are required to stay until the last child in your group is collected.

Door "Guard" for Young Children's Room: This parent will be assigned to stand outside the young children's room for the entire duration of the show. Responsibilities will include monitoring who is leaving the room. Children must only exit the room when accompanied by another volunteer for bathroom breaks or for setting up in the hall way to go on for their dance. This volunteer will also communicate with the other volunteers to ensure the appropriate dances are getting ready to go onstage and to assist with parents collecting their children to take them home to ensure they exit the theatre safely.

Left Side Stage Manager: This volunteer will organize set up of dances on Stage Left. This job will communicate with the "Runner" volunteers to confirm what dances are next and should be lining up.

Runners: These volunteers will be in charge of gathering the correct dancers, lining them up for their dances & returning the younger children to their appropriate room. We will need 2 Runners per show.

Ushers: Ushers are to take tickets, assist people to their seats, and ensure theatre doors do not open during the performances and that people stay in their seats during performances. They will remind people no flash photography or videoing when those rules are forgotten.

****Attire**** If backstage volunteers could wear all black it would assist everyone in being aware of who is in charge and who they can come to for information. Ushers please wear black bottoms and white tops.